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| **Salary Band** | £23,000-£25,000 per annum  |
| **Hours of work** | 35 hours per week, Monday to Friday between hours 7am and 7pm |
| **Annual Leave** | 40 days including 6 fixed public holidays and 4 floating days.  |
| **Pension Scheme** | Automatic enrolment to a defined contribution scheme provided by Standard Life. CAS will contribute 8% on behalf of all employees and employees contribute 4% |
| **Total Reward** | Flexi TimeGenerous Pension Scheme40 days HolidayChildcare VouchersSeason Ticket LoansCycle to WorkEdinburgh Capital Credit UnionFair Day Loans |
| **Equal Opportunities** | Citizens Advice Scotland is committed to a positive policy of equal opportunity in the delivery of its services and in the employment of employees. |