

**Nina Smith**  
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Dear Applicant

### **Money Adviser position**

Thank you for your enquiry about the above post.

Please read through the person specification and relevant notes document before completing the application form and equal opportunities statement.

In determining which applicants will be interviewed the Panel will be looking for applicants who best fit the person specification so it is important for you to use this as a guide when completing the application form.

In the interest of public safety, the successful applicant for this post will be asked to disclose criminal history information.

We look forward to receiving your application by email to [maria.gallagher@nacasadvice.org.uk](mailto:maria.gallagher@nacasadvice.org.uk).  
The closing date is **Friday 2 June, 5pm**.

Yours faithfully

***Nina Smith***

Chief Executive Officer  
**on behalf of North Ayrshire Citizens Advice Service**