NW Aberdeenshire Citizens Advice Bureau as part of its equal opportunities policy, welcomes applications from ex-offenders. Some of our posts, for example those concerned with working directly with money, involve situations where an ex-offender might be in a potentially vulnerable position unless consideration of their background has been given at the outset. For this reason, we ask candidates to whom we have conditionally offered roles to provide the following information.

**You do not need to declare offences which would be deemed as spent under the Rehabilitation of Offenders Act 1974.**

1. Have you ever been convicted for a criminal offence?

 Yes [ ]

 No [ ]

Please give details of date(s) of offence(s), nature of offence(s) and sentence(s) passed.

1. Are you at present the subject of criminal charges?

 Yes [ ]

 No [ ]

 Please give details:

**If you declare a criminal conviction which may have a bearing on the requirements of the post, this will be discussed this with you.**

Signed: \_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print name: